

INTELLENET

Intellenet Listserv Guideline/Protocols" (revised 01-March-2018)

As a result of recent listserv postings and member comments to listserv moderators, occasionally it is necessary to refresh and remind our members of the rules regarding protocol and courtesy. So, to provide guidance, all members are reminded of the following guidance:

First, the Intellenet-L listserv is primarily for use to communicate information between members and to exchange important information that is likely to be of interest to members in the investigative arena.

The Intellenet-L listserv is not for extraneous discussions **of any nature not related to Intellenet** or investigative business. All postings to the Intellenet-L listserv **must be professional** in wording and content.

Before posting a 'geographical' or 'expertise' request, members are directed to search the **Briefcase Roster** and/or the Intellenet website's **Membership List** (<http://www.intelnetwork.org/locator.asp>). Once these resources have been searched and attempts to reach the appropriate Intellenet member(s) have been exhausted, the request can be sent to the Listserv with a comment mentioning such (that the Intellenet member(s) in the geographical area or area of expertise were unavailable/unable to assist).

Postings by members are not to be self-promoting. If an Intellenet member requests assistance on a specific or even a general matter, **responses to the request should be sent privately/directly to the member and not the entire listserv.** If a member requests specialized expertise, again, please respond directly to the requester and not the entire listserv.

No soliciting is permitted. For example: as Members may not promote themselves or their business (es), also members may not (through the Listserv) promote/invite joining other 'fee-based' associations/groups.

When posting requests for assistance, members **may not post specific information** (i.e., street address, DOB, SSN). A location (town/city/ state/Country) should be provided, but more specific 'identifiers' are to be communicated, **privately**. It is strongly advised not to post target/subjects' individual names or target/company names and to craft a post which generically will garner 'private' response. Please **do not post pricing or fees.**

Please **do not make multiple listserv postings** on any posting you may make for the Intellenet listserv. If you want your posting to reach several different listservs, send them separately. **The Intellenet listserv is exclusively for the purpose of posting messages intended for Intellenet members only.**

Please **do not post listserv endorsements of individuals** with specialized expertise if the individual is not an Intellenet member.

If a request for assistance or a specific situation is presented to the listserv seeking comments or guidance, responses are to be made directly to the requester. Individual members responding to the listserv regarding such requests with humorous or antidotal

replies are in violation of policy and procedure and such postings are not authorized to the listserv.

Individuals desiring to participate in "open discussion" to humorous and antidotal situations are encouraged to participate in such discussions on the Intellenet-Chat listserv. Contact a moderator to be added to the Chat listserv.

Signature lines of Intellenet members are to be used in all listserv postings and the guidelines for signature lines are: **not to exceed eight lines** in the signature line which would include name, address, telephone numbers, and a "slogan" (professional/non-political) not to exceed one line may be included. Individuals who have extensive signature lines with multiple organizational listings, phrases and/or political statements should have a separate signature line designated for Intellenet postings. This guidance is firm and shall be enforced by the listserv moderators.

Initiatives. Intellenet historically, currently, and in the future, will have members whose Clients have broad-ranging (national/worldwide) assignments. Additionally, Intellenet members might wish to launch broad-ranging philanthropic endeavors. When such an 'initiative' arises, the protocol is to first contact the Intellenet Executive Director (ED), Peter Psarouthakis (peter@ewiassociates.com) to discuss the initiative. The ED will then best determine how to publicize the initiative (whether through the Listserv, Intellenet Brief, Intellenet Newsletter or other venue). Clearly stated, members are not to post any initiative to the Intellenet Listserv without first garnering permission to do so from the ED. If the initiative will be run through Intellenet, then (after ED approval) posts may be made upon the Intellenet Listserv for the sanctioned initiative. If any members are 'gathering' professionals for a program they will coordinate themselves (not through Intellenet), then the Intellenet Listserv is not to be used for such broad-ranging requests.

New members are permitted to provide a detailed posting of their background, expertise and services. When a new member posts an introductory posting, individuals desiring to welcome the new member are to respond directly to the new member and not the entire listserv.

Suggestion: Occasionally a member will seek guidance and/or assistance on matters; then the requester receives information from individuals regarding the matter. When a requester receives suggestions/hints, etc., that may be beneficial to other members, it is suggested that the requester then post a response back to the listserv providing the membership with a consolidated posting with the responses.

Members having concerns about individual postings on inappropriate or questionable subject matter are encouraged to make their concern known to a listserv moderator who are: Jim Carino: intelnet@verizon.net; Peter Psarouthakis: peter@ewiassociates.com; Ed Spicer: ed@oceanstatesinv.com and Jeff Stein: jstein@elpspda.com.

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